

Key

Recommend closure
Open

Log No	Meeting Date	Report/ Agenda title	Minute Ref	Agenda item and Action	Lead Officer(s)	Timescale/ Deadline	Comment/ Feedback from Lead Officer(s)	Open/ Close
2023								
21	06/03/2023	Welcome and Apologies	CoG23/12	There remained a number of vacancies for Partner Governors.	Annette Laban/Sandi Carman	19/09/2023	Annette and Sandi were looking at ways to resolve this and would provide an update on the position at CoG on 19 September 2023.	Open
20	29/11/2022	Annual Review of CoG ToR	CoG/22/48	Sandi highlighted planned detailed analysis of documents recently published by NHSE and confirmed that CoG would be advised of any further potential changes to the ToR that may be required.	Sandi Carman	06/03/2023 20/06/2023	06/03/2023 deadline extended to next CoG meeting. 20/06/2023 update presented to CoG.	Recommend closure
22	06/03/2023	Chief Executive's Report	CoG/23/16	Steve Barks requested that when benchmarking data is provided information from comparable Trusts (eg Shelford Trusts) would be provided	Kirsten Major	20/06/2023	06/03/2023 Kirsten agreed to provide appropriate information at the next CoG meeting.	Recommend closure
23	06/03/2023	Board Assurance Framework	CoG/23/18	Martin Hodgson requested a presentation for governors on the future of the Trust's estate. Annette agreed to Chris Morley's proposal the presentation have a wider brief to include all Infrastructure	Chris Morley/Jane Pellegrina	20/06/2023	13/03/2023 Jane contacted Chris to check who will present and the proposed timeframe. 05/05/2023 Confirmed that Chris Norman will provide the presentation and Chris will suggest some possible dates to canvass governors availability Virtual session with Chris Norman and Chris Morley arranged for 12/07/2023.	Recommend closure
24	06/03/2023	Notes of Governors' Forum Meeting	CoG/23/19	Governor/Board Out and About Visits, Governors' comments for visit reports. Annette's proposal for a five minute catch up meeting immediately after the visit where Governors and NEDs could feedback to the TEG member writing the report was AGREED.	Jane Pellegrina	10/03/2023	10/03/2023 email sent from Kirsten's PA to all TEG confirming this arrangement.	Recommend closure
25	06/03/2023	Feedback from Governors' Time Out	CoG/23/21	Draft report to be prepared, and circulated to all attendees. Following any comments final report to be shared for discussion with Annette. A final report and action plan then to be developed and circulated more widely.	Jane Pellegrina	11/04/2023 20/06/2023	13/03/2023 Jane transcribing flipchart pages into notes. Jane to work with Martin, Joe and Steve B to develop a report from the notes. 14/04/2023 Draft outcomes shared with Annette 18/04/2023 outcomes shared with Timeout attendees for any comments then discussion at Forum on 22 May 20/06/2023 Following discussion and agreement at Forum recommendations presented to CoG for agreement.	Recommend closure